

Part 12 - Management Structure

1. Corporate Leadership Team

1.1 The Council's Corporate Leadership Team comprises the following posts:

Post	Functions and areas of responsibility
<u>Chief Executive</u>	<ul style="list-style-type: none">• Overall corporate management and operational responsibility (including overall management responsibility for all Officers).• Returning Officer with responsibility for ensuring that elections are administered effectively.• Representing the Council on partnerships and external bodies (as required by statute or the Council).
<u>Executive Director (People - Adult Social Care)</u>	<ul style="list-style-type: none">• Adult Social Care• Public Health
<u>Executive Director (People - Children's Services)</u>	<ul style="list-style-type: none">• Children's Social Care• Education and SEND
<u>Executive Director (Place)</u>	<ul style="list-style-type: none">• Environment• Development and Housing• Community Services
<u>Executive Director (Resources)</u>	<ul style="list-style-type: none">• Transformation• Strategy, ICT and Governance• Finance, Property and Procurement

2. Statutory Roles

2.1 By law the Council is required to designate officers to the positions of Head of Paid Service, Monitoring Officer, Chief Financial Officer (also known as Section 151 Officer), and Scrutiny Officer. Those designations are currently as follows:

Post	Functions and areas of responsibility
Chief Executive	<ul style="list-style-type: none"> • Head of Paid Service
Executive Director (Resources)	<ul style="list-style-type: none"> • Monitoring Officer
Service Director (Finance, Property and Procurement)	<ul style="list-style-type: none"> • Chief Financial Officer
Legal Services Manager	<ul style="list-style-type: none"> • Scrutiny Officer

2.2 The Head of Paid Service may not be the Monitoring Officer but may hold the post of Chief Financial Officer if he/she is a qualified accountant. The Monitoring Officer cannot be the Head of Paid Service or Chief Financial Officer. The Head of Paid Service, Monitoring Officer and Chief Financial Officer may not be designated as the Scrutiny Officer.

3. Senior Management Structure

3.1 The directorate structure and the service units that sit within each is set out in the [Council Senior Management Structure \[41KB\]](#) .

3.2 Strategic and key operational decision making at an officer level is undertaken through Corporate Board which meets fortnightly. This is chaired by the Chief Executive and includes the Executive Directors, the Chief Financial Officer and the Monitoring Officer.

3.3 The Chief Executive and Executive Directors also meet monthly as the Corporate Leadership Team to review communications and non-key operational decisions.

3.4 The Executive Directors each have a number of Service Directors reporting to them. Each Service Director is responsible for managing a discrete service. Service Directors assist the Chief Executive and Executive Directors in the corporate management of the Authority, although their primary purpose is to oversee the day-to-day management of services.

Service Directors meet on a monthly basis as the Council's Senior Leadership Team.

4. Chief Officers

4.1 The Council defines Chief Officers as the Chief Executive, Executive Directors and Service Directors. A list of the Chief Officer posts as at 1 January 2025 is set out below:

- Chief Executive
- Executive Director (People - Adult Social Care)
- Executive Director (People - Children's Services)
- Executive Director (Place)
- Executive Director (Resources)
- Director of Public Health
- Service Director (Adult Social Care)
- Service Director (Education and SEND)
- Service Director (Children's Social Care)
- Service Director (Environment)
- Service Director (Development & Housing)
- Service Director (Community Services)
- Service Director (Transformation)
- Service Director (Strategy, ICT & Governance)
- Service Director (Finance, Property & Procurement)